

ITEM 5 - AUTHORIZATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE TOWN OF LANCASTER IN CONNECTION WITH THE WATERMAIN PROJECT ON PAVEMENT ROAD IN THE TOWN OF LANCASTER, NEW YORK, PROJECT NO. 201800043

Motion by seconded by

WHEREAS, with the Erie County Water Authority’s (“Authority”) encouragement, the Town of Lancaster (the “Town”) has initiated plans to undertake the replacement of the Pavement Road watermain running between Walden Avenue and Genesee Street, in the Town of Lancaster, including restoration and reconstruction; and

WHEREAS, the Authority owns a portion of the Pavement Road watermain between Walden Avenue and Middlebury Lane, which extends about 2,745 linear feet and intends to replace this portion of water main; and

WHEREAS, the Town and the Authority desire to enter into a cooperative agreement to coordinate and facilitate the watermain project of the Pavement Road watermain replacement between Walden Avenue and Genesee Street in order to achieve cost containment and efficiency;

NOW, THEREFORE, BE IT RESOLVED:

That, contingent upon the approval of the Town, the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Town.

Ayes:

Noes:

09/20/18-pjf

ITEM 6 - AWARD OF CONTRACT TO JCI JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF CAUSTIC SODA (50% SOLUTION OF SODIUM HYDROXIDE) MEMBRANE GRADE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM NOVEMBER 1, 2018 THROUGH OCTOBER 31, 2020, PROJECT NO. 201800140 - \$975,000.00

Motion by seconded by

WHEREAS, the Erie County Water Authority (Authority) heretofore advertised in the Dodge Reports and the NYS Contract Reporter on the 30th day of July 2018, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for the furnishing and delivering of Caustic Soda (50% solution of sodium hydroxide) membrane grade to the Erie County Water Authority for use in the treatment of water for two years from November 1, 2018 through October 31, 2020; and

WHEREAS, a sealed bids or proposal was opened in the office of the Authority on the 21st day of August 2018, at 11:00 a.m., local time, and was as follows:

BIDDER	AMOUNT
JCI Jones Chemicals, Inc.	\$975,000.00*

*Only bid received; and

WHEREAS, the bid bond has been approved by Anthony Alessi, Claims Representative/Risk Manager; and

WHEREAS, Lavonya Lester, Director of Equal Employment Opportunity, has advised that the bidder, JCI Jones Chemicals, Inc. has complied with the Authority's Affirmative Action Requirements and recommends that they be allowed to proceed with their contract based on that fact; and

WHEREAS, Russell J. Stoll, Executive Engineer and John Mogavero, Chemist and Chief WTPO have reviewed the specification and bid and determined that JCI Jones Chemicals, Inc. is a responsible bidder qualified to perform the project and have recommended that a contract be awarded to that firm for the abovementioned project;

NOW, THEREFORE, BE IT RESOLVED:

That it is hereby determined that JCI Jones Chemicals, Inc. is a responsible bidder for the abovementioned project, and that the Chairman is hereby authorized and directed to execute a contract with said contractor for the furnishing and delivering of Caustic Soda (50% solution of sodium hydroxide) membrane grade to the Erie County Water Authority for use in the treatment of water for two years from November 1, 2018 through October 31, 2020 as a unit price contract for the estimated total amount of \$975,000.00; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this contract, the Restricted Period will cease; and be it further

RESOLVED: That the Administration Department is hereby authorized and directed to create a Master Purchase Order for the abovementioned contract.

Ayes:

Noes:

09/20/18-pjf

ITEM 7 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF VARIOUS WOOD PRODUCTS TO THE ERIE COUNTY WATER AUTHORITY FOR ONE YEAR FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019, PROJECT NO. 201800199

Motion by seconded by

WHEREAS, Russell J. Stoll, Executive Engineer and Robert J. Lichtenthal, Jr., Deputy Director recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the furnishing and delivering of various wood products to the Erie County Water Authority for one year from November 1, 2018 to October 31, 2019; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for the furnishing and delivering of various wood products to the Erie County Water Authority for one year from November 1, 2018 to October 31, 2019 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the furnishing and delivering of various wood products to the Erie County Water Authority for one year from November 1, 2018 to October 31, 2019 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

09/20/18-pjf

ITEM 8 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF BUTTERFLY VALVES, FLANGE ADAPTERS, AND DUCTILE IRON PIPE FOR ERIE COUNTY WATER AUTHORITY BROADWAY PUMP STATION, PROJECT NO. 201800182

Motion by seconded by

WHEREAS, Russell J. Stoll, Executive Engineer and Michael Haendiges, Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the furnishing and delivering of butterfly valves, flange adapters and ductile iron pipe for Erie County Water Authority Broadway Pump Station; and

WHEREAS, the work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, the Advertisement for Bids for the furnishing and delivering of butterfly valves, flange adapters and ductile iron pipe for Erie County Water Authority Broadway Pump Station will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Paul Miklos, Production Technician will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the furnishing and delivering of butterfly valves, flange adapters and ductile iron pipe for Erie County Water Authority Broadway Pump Station and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes:

Noes:

09/20/18-pjf

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 4 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

**ITEM 10 - APPROVAL OF CHANGE ORDER NO. 9 OF KANDEY COMPANY, INC.
FOR EMERGENCY WATERMAIN REPAIR CONTRACT, AUGUST 1, 2015
THROUGH JULY 31, 2017, PROJECT NO. 201500031, CONTRACT NO. 15-
11-07 - \$28,889.03**

Motion by _____ seconded by _____

WHEREAS, heretofore and on the 22nd day of July 2015, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, identified as Contract No. 15-11-07; and

WHEREAS, on or about August 6, 2017 the Authority's 42-inch transmission main at Sturgeon Point experienced a main break and, due to the severity of the situation, Kandey Company, Inc. was mobilized as they are very experienced with repairing and installing large diameter transmission mains; and

WHEREAS, due to the above, the Authority deemed it necessary to declare an Emergency Declaration; and

WHEREAS, said contractor has submitted Change Order No. 9 in the amount of \$28,889.03 to provide for the following change:

1. Lump sum extra to pay for labor and materials associated with the replacement of multiple sections of 42" transmission main at the Sturgeon Point Water Treatment Plant. The work period covered is from March 18, 2018 through April 14, 2018; and

WHEREAS, the reason for the above change is because the existing contract does not contain items for the type of work that is being performed; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 9;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 9 of Kandey Company, Inc. in the amount of \$28,889.03 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 9 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

ITEM 11 - APPROVAL OF CHANGE ORDER NO. 3 OF AMSTAR OF WESTERN NEW YORK, INC. FOR CONTRACT NO. W-23, STORAGE TANK REFURBISHING, PROJECT NO. 201500177, CONTRACT NO. 16-19-08 - \$39,169.25

Motion by seconded by

WHEREAS, Heretofore and on the 8th day of August 2016, the Erie County Water Authority ("Authority") entered into a contract with Amstar of Western New York, Inc. for Contract No. W-23, Storage Tank Refurbishing, identified as Contract No. 16-19-08; and

WHEREAS, said contractor has submitted Change Order No. 3 in the amount of \$39,169.25 to provide for the following changes:

1. Amstar performed additional work within the Pleasant View valve vault pertaining to the electrical system (conduit, wire, light fixtures, etc.) associated with the power panel and valve vault. This work is in addition to the work included within Change Order No. 2.
2. Amstar performed additional work associated with the Van de Water Sludge Tank to repair coating damaged by the installation of a tank jet mixing system.
3. A 362-day time extension to the Pleasant View Tank Milestone date and Substantial Completion date.
4. A 331-day time extension for Final Completion; and

WHEREAS, the reasons for the above changes are as follows:

1. Due to unforeseen conditions (buried electrical), safety concerns and moisture within the Pleasant View valve vault, Amstar was directed to perform additional electrical work related to the valve vault electrical system. The work included the installation of replacement electrical conduit and wire, additional conduit and wire within the vault, and a new light fixture.
2. A new jet mixer system was installed in the Van de Water Sludge Tank by ECWA as part of a separate Contract, to replace the existing non-functioning propeller mixer. After the tank interior coating was complete, the old mixer was installed and found to be inoperable. A replacement tank mixing system was installed, which required repair of the previously applied coatings. The mixing system is required to keep particulate in suspension within the tank.
3. A 362-day time extension is proposed under this change order to allow the contractor to perform the additional work associated with the Pleasant View Tank valve vault.
4. A 331-day time extension is proposed under this change order to allow the contractor to perform site restoration at the Pleasant View Tank site in the spring of 2018; and

WHEREAS, Wendel Engineers, Consulting Engineers, Leonard Kowalski, Sr. Distribution Engineer and Russell J. Stoll, Executive Engineer recommends approval of said Change Order No. 3;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 3 of Amstar of Western New York, Inc. in the amount of \$39,169.25 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 3 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

ITEM 12 - APPROVAL OF AMENDMENT NO. 1 OF WM. SCHUTT & ASSOCIATES ENGINEERING & LAND SURVEYING, P.C. TO PROVIDE CONSULTING ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS IN THE TOWNS OF AMHERST AND CHEEKTOWAGA, NEW YORK, IDENTIFIED AS CONTRACT NO. WSA-012 (CONTRACT B), PROJECT NO. 201700088 - \$80,300.00

Motion by seconded by

WHEREAS, Heretofore and on the 28th day of April 2017, the Erie County Water Authority ("Authority") entered into an agreement with Wm. Schutt & Associates Engineering & Land Surveying, P.C. to render professional engineering services for the design and construction of water system improvements in the Towns of Amherst and Cheektowaga New York, identified as Contract No. WSA-012 (Contract B) and

WHEREAS, said consultant has submitted Amendment No. 1 in the sum of \$80,300.00 to increase 3.D.1 Estimated Resident Inspection and Resident Inspection Fixed Fee; and

WHEREAS, the reason for the change is the resident inspection fee in the contract was initially estimated by ECWA. The fee is being increased based on the actual construction schedule and site conditions for the project; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard Kowalski, Sr. Distribution Engineer recommend approval of said Amendment No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Amendment No. 1 of Wm. Schutt & Associates Engineering & Land Surveying, P.C. in the amount of \$80,300.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

ITEM 13 - APPROVAL OF AMENDMENT NO. 5 OF CHA CONSULTING, INC. FOR CONSULTING ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS IN THE TOWNS OF WEST SENECA, CHEEKTOWAGA AND HAMBURG, VILLAGE OF BLASDELL AND CITY OF LACKAWANNA, NEW YORK, IDENTIFIED AS CONTRACT NO. CH-009 (CONTRACT D), PROJECT NO. 201700091 - \$55,000.00

Motion by seconded by

WHEREAS, Heretofore and on the 28th day of April 2017 the Erie County Water Authority ("Authority") entered into an agreement with CHA Consulting, Inc. for professional engineering services for the design and construction of water system improvements in the Towns of West Seneca, Cheektowaga and Hamburg, Village of Blasdell and City of Lackawanna, New York, identified as Contract No. CH-009 (Contract D); and

WHEREAS, said consultant has submitted Amendment No. 5 in the sum of \$55,000.00 to increase 3.D.1 Estimated Resident Inspection and Resident Inspection Fixed Fee; and

WHEREAS, the reason for the change is the resident inspection fee in the contract was initially estimated by ECWA. The fee is being increased based on the actual construction schedule and site conditions for the project; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard Kowalski, Sr. Distribution Engineer recommend approval of said Amendment No. 5;

NOW, THEREFORE, BE IT RESOLVED:

That Amendment No. 5 of CHA Consulting, Inc. in the amount of \$55,000.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Amendment No. 5 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

ITEM 14 - APPROVAL OF AMENDMENT NO. 1 OF ERDMAN ANTHONY & ASSOCIATES, INC. TO PROVIDE CONSULTING ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS IN THE CITY OF TONAWANDA AND TOWN OF AMHERST, NEW YORK, IDENTIFIED AS CONTRACT NO. EA-011 (CONTRACT A), PROJECT NO. 201700087 - \$62,500.00

Motion by seconded by

WHEREAS, heretofore and on the 28th day of April 2017, the Erie County Water Authority ("Authority") entered into an agreement with Erdman Anthony & Associates, Inc. to render professional engineering services for the design and construction of water system improvements in the City of Tonawanda and Town of Amherst, New York, identified as Contract No. EA-011 (Contract A); and

WHEREAS, said consultant has submitted Amendment No. 1 in the sum of \$62,500.00 to increase 3.D.1 General Services Estimated Resident Inspection and Resident Inspection Fixed Fee; and

WHEREAS, the reason for the change is the resident inspection fee in the contract was initially estimated by ECWA. The fee is being increased based on the actual construction schedule and site conditions for the project; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard Kowalski, Sr. Distribution Engineer recommend approval of said Amendment No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Amendment No. 1 of Erdman Anthony & Associates, Inc. in the amount of \$62,500.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes:

Noes:

09/20/18-pjf

ITEM 15 - REFUND FOR NEW SERVICE INSTALLATIONS - \$21,801.37

Motion by seconded by

WHEREAS, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

WHEREAS, said new services have been completed and the actual cost thereof ascertained; and

WHEREAS, the entire actual cost thereof is less than the estimated cost of the new services; and

WHEREAS, Karen A. Prendergast, Comptroller, under the date of September 20, 2018, has recommended that the following refunds be made as set forth in Schedule "A";

NOW, THEREFORE, BE IT RESOLVED:

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth in attached Schedule "A".

Ayes:

Noes:

09/20/18-pjf

Schedule "A"
 Erie County Water Authority
 Refunds Due Depositors For Services Installed
 September 20, 2018

OWIP No.	Depositor & Description	Deposit	Total Cost	Refund Due
61377	Country Meadows, LLC 348 Harris Hill Rd Williamsville, NY 14221 Install a 6" private fire protection service on Brookwood Dr in the Village of Hamburg	33,300.00	20,384.78	12,915.22
61389	Towne Auto Real Estate, LLC 3531 Southwestern Blvd Orchard Park, NY 14127 Install a 6" private fire protection service at 8215 Main St in the Town of Clarence	16,000.00	9,668.19	6,331.81
61391	2855 Clinton St., Inc 2855 Clinton St West Seneca, NY 14224 Install a 6" private fire protection service at 3254 Clinton St in the Town of West Seneca	39,600.00	39,586.56	13.44
61405	Newstead Properties, LLC 112790 Main Rd Akron, NY 14001 Install an 8" private fire service at 12790 Main Rd in the Town of Newstead	11,100.00	8,559.10	2,540.90
Total Refunds		\$ 100,000.00	\$ 78,198.63	\$ 21,801.37

ITEM 16 - AUTHORIZATION TO GRANT LEAK ALLOWANCE REQUEST - \$1,772.96

Motion by seconded by

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised the Authority that he has received a leak allowance request from an Authority customer listed below resulting from a service line leak:

- 1) Walter Dynda
48 Modern Ave.
Lackawanna, NY 14218
\$1,772.96; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advised that the request contains documentation showing that the leak has been repaired; and

WHEREAS, said leak allowance request has complied with all leak allowance requirements; and

WHEREAS, as stated in Section 9.09 of the Authority's Tariff, the granting of a leak allowance shall be in the sole discretion of the Authority; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends granting the above leak allowance request;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority grant the leak allowance request to the abovementioned customer; and be it further

RESOLVED: That the Comptroller is hereby authorized and directed to adjust the account of the abovementioned customer.

Ayes:

Noes:

09/20/18-pjf

ITEM 17 - TIMOTHY ELLING – LEAVE OF ABSENCE

Motion by _____ seconded by _____ and carried to grant Timothy Elling, Dispatcher (Water) a one year leave of absence without pay commencing September 24, 2018 through and including September 23, 2019.

Ayes:

Noes:

09/20/18-pjf

ITEM 18 - LYNN KELLNER – LEAVE OF ABSENCE

Motion by _____ seconded by _____ and carried to grant Lynn Kellner, Account Clerk a one year leave of absence without pay commencing September 11, 2018 through and including September 10, 2019.

Ayes:

Noes:

09/20/18-pjf

ITEM 19 - AUTHORIZATION TO FILE A STANDARD WORK DAY AND REPORTING RESOLUTION FOR ERIE COUNTY WATER AUTHORITY COMMISSIONERS JEROME D. SCHAD, MARK S. CARNEY, AND OTHER ERIE COUNTY WATER AUTHORITY EMPLOYEES

Motion by Mr. and seconded by Mr.

WHEREAS, Title 2, Chapter VI, Part 315 of The Codes, Rules and Regulations of New York State establishes criteria for reporting employee information to the New York State and Local Employees' Retirement System; and

WHEREAS, the Authority wishes to establish a Standard Work Day for Commissioner Schad and Commissioner Carney based on their completed Record of Activities; and

WHEREAS, the Authority also wishes to establish a Standard Work Day for all employees based on the standard number of hours required for the position in which service is rendered;

NOW, THEREFORE, BE IT RESOLVED;

That the Authority file Standard Work Day Resolutions as outlined above (copies attached); and be it further

RESOLVED: That the Secretary is directed to complete the Resolutions and post the Standard Work Day and Reporting Resolution for Elected and Appointed Officials on the Authority's website as required for not less than 30 days and the Comptroller of the Authority is directed to amend the number of days reported for the current fiscal period of the New York State and Local Employees' Retirement System.

Ayes:

Noes:

09/20/18-KAP:pjf



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev. 8/15)

BE IT RESOLVED, that the Erie County Water Authority / 50629 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)
 will report the officials to the New York State and Local Retirement System based on their record of activities:

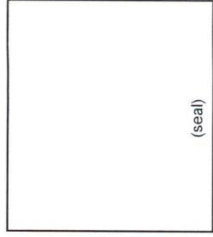
Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Appointed Officials								
ECWA Board Member	6 hrs	Jerome D. Schad	7031	50576768		04/28/16 - 04/27/19	11.6 days/mo.	
ECWA Board Member	6 hrs	Mark S. Carney	2095	62356985		04/28/18 - 04/27/21	10.3 days/mo.	

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Terrence D. McCracken, secretary/clerk of the governing board of the Erie County Water Authority, of the State of New York, (Name of secretary or clerk) (Circle one)
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 20th day of

September, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Erie County Water Authority on this 20th day of September, 2018, (Name of Employer)



Affidavit of Posting: I, Terrence D. McCracken, being duly sworn, deposes and says that the posting of the Resolution began on and continued for at least 30 days. That the Resolution was available to the public on the (Date)

- Employer's website at ecwa.org/pdf/StandardWorkDayReporting
- Official sign board at
- Main entrance secretary or clerk's office at



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day Resolution for Employees* RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Erie County Water Authority, Location code 50629, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Associate Attorney RPT	6
All other employees	8

On this 20th day of September, 2018

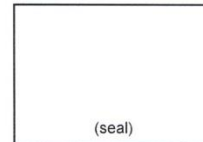
 (Signature of clerk) Date enacted: _____

I, Terrence D. McCracken, clerk of the governing board of the Erie County Water Authority,
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 20th day of September, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 3 members, and that of such members were present at such meeting and that of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto
 Set my hand and the seal of the
Erie County Water Authority
(Name of Employer)



*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back

ITEM 20 - ADOPTION OF A NEW FREEDOM OF INFORMATION POLICY

Motion by seconded by

WHEREAS, the Erie County Water Authority (the “Authority”) pledges to the public and its customers to operate in an open and transparent manner, ensuring its polices, practices, procedures, and actions are subject to public inspection and scrutiny; and

WHEREAS, the Governance Committee has recommended for adoption a policy and procedures, allowing the public and the media to have access to public records of the Authority, in accordance with the provisions of Article 6 of the Public Officers Law, known as the New York Freedom of Information Law;

NOW BE IT RESOLVED,

The Authority’s Board of Commissioners (the “Board”) adopt the “Erie County Water Authority Freedom of Information Law Policy & Procedures for Accessing Public Records” (the “FOIL Policy & Procedures”); and

BE IT FURTHER RESOLVED,

The Board directs the Secretary of the Authority to post the FOIL Policy & Procedures on the Authority’s Website and to make available copies of same upon request.

Ayes:

Noes:

09/20/18-MAM:pjf

ITEM 21 -AUTHORIZATION TO APPOINT THE SECRETARY OF THE ERIE COUNTY WATER AUTHORITY THE DESIGNEE TO FILE THE CLIENT SEMI-ANNUAL REPORT WITH THE NEW YORK STATE JOINT COMMISSION ON PUBLIC ETHICS

Motion by seconded by

WHEREAS, Legislative Law Article 1-A requires public disclosure of the identities, activities and expenditures of those attempting to influence the governmental decision-making process in New York State at both the state and local government levels; and

WHEREAS, certain clients of lobbying firms are required to file Client Semi- Annual Reports (Report) with the New York State Joint Commission on Public Ethics (JCOPE); and

WHEREAS, the Erie County Water Authority (Authority) is provided lobbying services by lobbying firms, and therefore, is required to file the Report; and

WHEREAS, this Report is filed electronically by the Authority through the JCOPE website on or before January 15 and July 15 of each respective year for the six-month reporting period immediately preceding the filing; and

WHEREAS, Deputy Associate Counsel Jacqueline Mattina has been preparing the semi-annual reports for the designated Authority filer; and

WHEREAS, the Authority's legal department will continue to prepare the Reports for the designated filer's review and submittal; and

WHEREAS, the Board of Commissioners must appoint a designee to file the Reports with JCOPE; and

WHEREAS, the Board of Commissioners wishes to name the Secretary to the Authority as the designated filer of the required Reports;

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Commissioners hereby appoints the Secretary to the Authority as the designee to file the Client Semi-Annual Reports with the New York State Joint Commission on Public Ethics; and be it further

RESOLVED: That the Secretary to the Authority is hereby authorized to file the Client Semi-Annual Reports no later than January 15 and July 15 of each year for each respective filing period.

Ayes:

Noes:

09/20/18-JM:pjf